

Meeting Minutes

Team Name	Levi Watkins Library Club	Date	November 13, 2012
Chair	Clarissa Broughton	Time	11:00 am-12 pm
Location	LWLC Staff Lounge	Secretary	Courtney Williams
Attendees	Students, Charlotte Daniel-Carr & Clarissa Broughton		

Team Goals	
1.	Serve as a liaison between the library and ASU student body.
2.	To promote the use of the library and its resources.
3.	To participate in library activities and events. To do fundraisers and social events.
4.	To promote quality community service to ASU surrounding communities.

Key Points Discussed		
No.	Topic	Highlights
1.	Holiday Community Service	Discussed sponsoring a Food and Blanket Drive.
2.	Rededication of the LWLC	Discussed participating in the rededication of the library on Sunday, November 18, 2012 at 2:30 pm.
3.	Homecoming Parade 2012	Will not participate due to the club financial status at the present time.
4.	Christmas Social	Discussed having a joint Christmas party with the Library work-study students.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Rededication of the LWLC	Student Members & Club Advisors	Nov. 18, 2012
2.	Holiday Community Service	Student Members & Club Advisors	Nov 12-Dec 13, 2012
3.			
4.			